

**BOY SCOUTS OF AMERICA, GREATER PITTSBURGH COUNCIL**

**LOCAL TOUR PERMIT APPLICATION**

Date Received \_\_\_\_\_ Local Permit # \_\_\_\_\_

**FOR TRIPS AND CAMPS UNDER 500 MILES**

GPC, PLEASE RETURN BY:  MAIL to tour leader or  FAX to: ( ) - Date Issued \_\_\_\_\_

A local tour permit is granted by the council for trips of less than 500 miles or travel to a council-owned camp. A National Tour Permit is granted by the region after approval of the council and is required for trips in excess of 500 miles one way or for any trips outside the United States of America. A council needs the application at least two weeks in advance of the activity for local permits. Councils may require additional time for special activities, and unit leaders completing this application should plan accordingly. Units are strongly encouraged to utilize MyScouting to file all permits electronically. Print or reproduce on legal- or ledgersize paper.

\_\_\_\_\_ of \_\_\_\_\_ in the \_\_\_\_\_ District hereby applies for a permit and submits  
 \_\_\_\_\_ plans for a trip from the following \_\_\_\_\_ to \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_.  
mm/dd/yy mm/dd/yy Starting Point Destination

**Itinerary:** It is required that the following information be provided for *each day* of the tour. (Note: Speed or excessive daily mileage increases the possibility of accidents.) Attach an additional page if more space is required. Include detailed information on campsites and routes and include maps for wilderness travel.

**TYPE OF TRIP:**  
 Day Trip  Short-term Camp  
 High Adventure  Long-term Camp (furnish program and menus.)

**Each parent will be driving his/her own son.**  No  Yes  
 If No, complete Driver Information Section.

**Mode of Transportation**  
 Car  Boat  Hiking  
 Truck  Canoe  Recreational Vehicle  
 Bus  Train  Other (specify below) \_\_\_\_\_

Tour will include \_\_\_\_\_ youth and \_\_\_\_\_ adults. Mileage: \_\_\_\_\_  
 Have parents' approvals been secured? \_\_\_\_\_ Total days: \_\_\_\_\_  
 Truck and camper truck beds \_\_\_\_\_ for equipment only. Passengers must ride in cab.

**Activity Standards:** Where swimming or boating is included in the program, Safe Swim Defense and/or Safety Afloat standards are to be followed. If climbing/rappelling is included, then Climb On Safety must be followed. At least one person must be trained in CPR from any recognized agency for Safety Afloat and Climb On Safety. At least one adult on a pack overnighter must have completed Basic Adult Leader Outdoor Orientation (BALOO), Effective for tours on January 1, 2009, at least one adult must have completed Planning and Preparing for Hazardous Weather training.

**If Swimming or boating is Included**, name of adult in charge of water activities \_\_\_\_\_ Training Exp. Date: \_\_\_\_\_  
 Participating adult trained in **Safe Swim Defense** \_\_\_\_\_ Training Exp. Date: \_\_\_\_\_  
 and/or participating adult trained in **Safety Afloat** \_\_\_\_\_ Training Date: \_\_\_\_\_  
**For climbing/rappelling**, adult trained in **Climb on Safely** \_\_\_\_\_ Training Exp. Date: \_\_\_\_\_  
**For Cub Scout activities, BALOO** \_\_\_\_\_ Training Exp. Date: \_\_\_\_\_  
**For all trips**, Hazardous Weather Training \_\_\_\_\_ Training Exp. Date: \_\_\_\_\_  
**For shooting sports**, NRA Instructor and/or RSO \_\_\_\_\_ Training Exp. Date: \_\_\_\_\_  
 Participating CPR-trained adult (required by Safety Afloat, Climb on Safely) \_\_\_\_\_ Training Exp. Date: \_\_\_\_\_

Name Age mm/yy

**Leadership and Youth Protection Training:** Boy Scouts of America policy requires at least two adult leaders on all camping trips and tours. Coed Venturing crews must have both male and female leadership. The adult leader in charge of this group must be at least 21 years old. All registered adults participating in any nationally conducted event or activity must have completed BSA Youth Protection Training. At least one registered adult who has completed BSA Youth Protection Training must be present at all other events and activities that require a tour permit. Effective for tours beginning January 1, 2009, Youth Protection Training will be valid for two years from the date completed.

Tour Leader \_\_\_\_\_  
Name Age Street City/ST Zip Daytime Phone mm/yy mm/yy  
 I have a copy of the Guide to Safe Scouting and have read it. \_\_\_\_\_  
The adult leader in charge of this group must be at least 21 years old. Tour leader's signature

Asst. Leader \_\_\_\_\_  
Name Age Street City/ST Zip Daytime Phone mm/yy mm/yy  
Assistant adult leader name(s) (minimum age 18 or 21 for Venturing crews)

Attach list with additional names and information as outlined above.  
 \_\_\_\_\_  
Committee member's signature Tour leader's signature Signatures must be from two different people

**OFFICIAL TOUR AND CAMP PERMIT** Must be kept with group leader at all times and displayed when requested by Scouting officials or other duly authorized persons.

**BOY SCOUTS OF AMERICA - GREATER PITTSBURGH COUNCIL**

Permit issued to \_\_\_\_\_ of \_\_\_\_\_ in the \_\_\_\_\_  
Unit Type Number Town District

Tour Leader \_\_\_\_\_ Age \_\_\_\_\_ Address \_\_\_\_\_  
 Asst. Leader \_\_\_\_\_ Age \_\_\_\_\_ Address \_\_\_\_\_

Permit covers travel between \_\_\_\_\_ and \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_  
Starting Point Destination mm/dd/yy mm/dd/yy

Total Youth \_\_\_\_\_ Total Adults \_\_\_\_\_ Local Permit # \_\_\_\_\_  
 This group has given the local council every assurance that it will conduct itself according to the best standards of scouting and observe all rules of health, safety and sanitation as prescribed by the Boy Scouts of America and as stated in the Pledge of Performance on the reverse side.  
 Date Issued \_\_\_\_\_

Greater Pittsburgh Council, 1275 Bedford Ave. Pittsburgh, PA 15219 (412) 471-2927 Signed for the Council Official when Council stamp appears above.

These spaces are for the signatures and comments of officials where the group camps or stays for one night or more. Signatures indicate that the cooperation and conduct of the Cub Scout, Boy Scout, Varsity Scout, or Venturing group were satisfactory in every way.

| Date | Place | Signature | Comment |
|------|-------|-----------|---------|
|      |       |           |         |
|      |       |           |         |

**APPROVALS:**

This permit must be submitted two weeks in advance of planned outing to Greater Pittsburgh Council, BSA, Flag Plaza, 1275 Bedford Avenue, Pittsburgh, PA 15219-3699. Fax submissions may be made to (412) 471-8831

**INSURANCE:**

**All vehicles MUST be covered by a liability and property damage insurance policy.** The amount of this coverage must meet or exceed the insurance requirement of the state in which the vehicle is licensed and comply with or exceed the requirements of the country of destination for travel outside the United States. (It is recommended, however, that coverage limits are at least \$50,000/\$100,000/\$50,000 or \$100,000 combined single limit.) Any vehicle designed to carry 10 or more passengers is required to have limits of \$100,000/\$500,000/\$100,000 or \$500,000 combined single limit. In the case of rented vehicles the requirement of coverage limits can be met by combining the limits of personal coverage carried by the driver with coverage carried by the owner of the rented vehicle.

**DRIVER INFORMATION:**

Check here if current driver information is on file at Flag Plaza, but also list names below.

Use separate sheet if necessary

**ALL VEHICLE OCCUPANTS MUST WEAR SEAT BELTS!**

| Kind, Year, and Make of Vehicle | Number of Occupants | Owner's Name | Driver's License Number | Will everyone wear a seatbelt? | Public Liability Per Person | Public Liability Per Accident | Property Damage |
|---------------------------------|---------------------|--------------|-------------------------|--------------------------------|-----------------------------|-------------------------------|-----------------|
|                                 |                     |              |                         |                                | \$                          | \$                            | \$              |
|                                 |                     |              |                         |                                | \$                          | \$                            | \$              |
|                                 |                     |              |                         |                                | \$                          | \$                            | \$              |
|                                 |                     |              |                         |                                | \$                          | \$                            | \$              |
|                                 |                     |              |                         |                                | \$                          | \$                            | \$              |
|                                 |                     |              |                         |                                | \$                          | \$                            | \$              |
|                                 |                     |              |                         |                                | \$                          | \$                            | \$              |
|                                 |                     |              |                         |                                | \$                          | \$                            | \$              |

**TRANSPORTATION:**

1. You will enforce reasonable vehicular speed in accordance with state and local laws.

2. If by motor vehicle:

a) *Driver Qualifications:* All drivers must have a valid driver's license and be at least 18 years of age. Youth Member Exception: when traveling to an area, regional or national Boy Scout activity or any Venturing event under the leadership of an adult (21+) tour leader, a youth member at least 16 years of age may be a driver, subject to the following conditions: (1) Six months' driving experience as a licensed driver (time on a learner's permit or equivalent is not to be counted); (2) no record of accidents or moving violations; (3) parental permission has been granted to leader, driver, and riders; (4) a 21-year-old licensed driver must be in the vehicle.

b) If the vehicle is designed to carry more than 15 persons (including the driver) the driver must have a commercial driver's license (CDL). Please indicate below.

Name \_\_\_\_\_  
CDL Exp. mm/dd/yy

c) Driving time is limited to a maximum of 10 hours and must be interrupted by frequent rest, food and recreation stops.  
 d) Seat belts are provided and must be used by all passengers and driver. Exception: A school or commercial bus, when not required by law  
 e) Passengers will ride only in the cab if trucks are used.

**OUR PLEDGE OF PERFORMANCE**

1. We will use the Safe Swim Defense in any swimming activity, Safety Afloat in all craft activity on water, and Climb on Safely for climbing activity.
2. We will use trucks only for transporting equipment – no passengers except in the cab. All passenger cars, station wagons, recreational vehicles, and cabs of trucks will have a seat belt for each passenger.
3. We agree to enforce reasonable travel speed (in accordance with national, state, and local laws) and use only vehicles that are in safe mechanical condition.
4. We will be certain that fires are attended at all times.
5. We will apply for a fire permit from local authorities where required.
6. We will at all times be a credit to the Boy Scouts of America and will not tolerate Rowdyism/un-Scoutlike conduct, keeping a constant check on all group members.
7. We will maintain high standards of personal cleanliness and orderliness and will operate a clean, sanitary camp, leaving it better than we found it.
8. We will not litter or bury any trash, garbage or tin cans. All rubbish that cannot be burned will be placed in a tote-litter bag and taken to the nearest recognized trash disposal or all the way home, if necessary.

9. We will not deface trees, restrooms, or other objects with initials or writing.
10. We will respect the property of others and will not trespass.
11. We will not cut standing trees or shrubs without permission from the landowner or manager.
12. We will collect only souvenirs that are gifts to us or that we purchase.
13. We will pay our own way and not expect concessions or entertainment from any individual or group.
14. We will provide every member of our party an opportunity to attend religious services on the Sabbath.
15. We will observe the courtesy to write thank-you notes to person who assisted us on our trip.
16. We will, in case of backcountry expedition, read and abide by the Wilderness Use Policy of the BSA.
17. We will notify, in case of serious trouble, our local council service center, our parents or other local contact.
18. If more than one vehicle is used to transport our group, we will establish rendezvous points at the start of each day and not attempt to have drivers closely follow the group vehicle in front of them.